



Here4Wills

Will signing day checklist

England and Wales - checked 12 July 2026

Use the final document and follow its own instructions too.



BEFORE YOU SIGN

1

Use the final version

Check names, gifts and executor details before anyone signs.

2

Choose two witnesses

Both witnesses must be aged 18 or over and able to see you sign.

3

Check who should not witness

Do not use someone who receives a gift, or their spouse or civil partner.

4

Keep one document

You and both witnesses must sign the same will document.

SIGNING AND AFTERWARDS

5

You sign first

Sign while both witnesses have a clear view of you signing.

6

Each witness signs

You must have a clear view when each witness signs. They need not sign together.

7

Store the original safely

Tell your executor or someone you trust where the signed original is kept.

8

Repeat the process for changes

A codicil or a new will must follow the proper signing and witness rules.

Stop and get advice if:

the will is not straightforward, anyone is applying pressure, mental capacity is in doubt, or you are unsure whether the signing rules were followed.

Official sources

gov.uk/make-will/make-sure-your-will-is-legal

gov.uk/make-will/updating-your-will

here4wills.uk

General information, not personal legal advice